



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. KRANTI KUMAR BHARTIYA COLLEGE SAKTI
• Name of the Head of the institution	Dr. A.K. Chaturvedi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9424158552
• Mobile no	9424158552
• Registered e-mail	govt.kkbsakti07@gmail.com
• Alternate e-mail	saonesakti@gmail.com
• Address	GOVT. KRANTI KUMAR BHARTIYA COLLEGE SAKTI
• City/Town	SAKTI
• State/UT	CHHATTISGARH
• Pin Code	495689
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SHAHEED NANDKUMAR PATEL UNIVERSITY, RAIGARH				
• Name of the IQAC Coordinator	Ajay Kumar Dewangan				
• Phone No.	7415383708				
• Alternate phone No.	9424158552				
• Mobile	7415383708				
• IQAC e-mail address	govt.kkbsakti07@gmail.com				
• Alternate Email address	saonesakti@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://govtkkbsakti.in/				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtkkbsakti.in/wp-content/uploads/2021/08/academic-calandor-2021-22-NEW.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.94	2022	12/04/2022	11/04/2027
6.Date of Establishment of IQAC			11/11/2021		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
N/A	N/A	N/A	N/A	N/A	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
N/A		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
For the academic development of the college, a proposal should be sent to Higher Education to start postgraduate classes in Hindi literature, sociology.	offer sent.	
A letter should be sent to higher education to change the number of sheets from 35 to 50 in B.Com first, second and third year of the combined commerce faculty in the college.	Proposal accepted by Higher Education.	
Proposal sent to Higher Education for guest teacher on vacant posts for teaching work in college.	Proposal accepted by Higher Education.	
13.Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/12/2022

15. Multidisciplinary / interdisciplinary

Multidisciplinary / Interdisciplinary courses are not offered by Higher Education in this college.

16. Academic bank of credits (ABC):

This college is not registered in Academic bank of credits scheme.

17. Skill development:

Skill Development Cell is operated by this college, through which workshops are organized for the students from time to time.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Online course is not conducted in this college, so that proper integration of Indian knowledge system (teaching in Indian language, culture) can be done.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome based education is not implemented in the school curriculum in the college.

20. Distance education/online education:

In this college, the study center of Pandit Sunder Lal Sharma (Open) University is operated from the year 2015, in which distance education is conducted for admission, study center and examination center of undergraduate and postgraduate courses.

Extended Profile

1. Programme

1.1	63
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	754
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	437
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	258
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	9
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	9
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1234567
4.3 Total number of computers on campus for academic purposes	1

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Kranti Kumar Bhartiya College Sakti is affiliated to Shaheed Nand Kumar Patel University, Raigarh. So that college have to follow the curriculum given by the university. The given curriculum is specific, determined and wide knowledge of the subject. Various activities also included in the college curriculum for student's skill development. University curriculum is implemented in the college as per rules. Teachers maintained daily dairy, classrooms discussion, unit test and meetings for successfully implementation of the curriculum. A part from teaching other activities like sports, cultural program etc. are also conducted in the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtkkbcakti.in/time-table-syllabus-prospectus_20-21/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adopted the well-organized system of CIE. Meeting has been taken to decide time-table, sheeting arrangement and syllabus internal examination. A well-organized question paper set by the faculty members and exam is conducted according to time-table academic calendar for the college is planed according to Higher Education Department calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_96_227.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute always tries to interest relevant issues in the curriculum. College is affiliate to SNPV Raigarh, and curriculum of the college has included environmental studies as a subject of graduation mandatory for all students. It has students to relent issue of the society and environment many projects also given to students and examination taken by the university rules for better

understanding of the subject. Many activities like cleaning of the campus and planting trees also conducted by the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

407

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	https://govtkkbcsakti.in/wp-content/uploads/2022/12/feedback-result-analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtkkbcsakti.in/wp-content/uploads/2022/12/feedback-result-analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

754

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

437

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learner Student - Special coaching and extra classes are organized by the teachers for the students studying in the college who have weak learning ability.

Advance Learner Student - Providing guidance and notes for national level competition exam like IIT, JAM, JRF etc.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_108_257.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
754	7

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following works are done to enhance the learning experience of the students of the college - 1. Students are given assignments which are different from their syllabus. 2. Students are given

seminar topics related to the syllabus, which they have to present in front of everyone in the class, this enhances their teaching ability. 3. Practical work is done.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_110_259.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

According to the requirement of ICT for effective teaching learning by the teachers of the college. Tools are used, such as conducting online classes through Google Meet in the face of covid-19. Two projectors available in the college through which lectures are given to postgraduate students through power point presentation and their seminar presentation is done.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
7	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
4	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
7	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment test is conducted in the college as per the guidelines of the university. Before conducting the internal assessment examination, a meeting is organized under the chairmanship of the teacher in charge, in which the date of examination, number of questions asked in the examination, marks etc. are discussed. After the meeting, information is disseminated through the notice boards of the college, study groups of students, etc. to make the time table of the internal assessment examination accessible to the students. The examination is conducted on the dates fixed in the timetable, after which the answer sheets are evaluated by the teachers in the respective subjects. After the completion of the evaluation process, the evaluated answer sheet is shown to the students so that transparency is maintained. After seeing the answer sheet, if the student has any kind of problem or curiosity, then he solves his problem by discussing with the concerned teacher.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_116_273.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to deal with the complaints related to the internal examination made by the students of the college, the internal evaluation committee and the internal complaints committee are disposed of by the institution through a transparent, timely and efficient system. But in the session 2021-22, no complaint has been received in this regard.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_117_275.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The results of the programs and courses for all the programs offered by the Institute are not displayed on the website and are informed to teachers and students through notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_118_277.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the outcomes of the programs conducted in the institution and the achievement of the outcomes of the courses is done through internal assessment. Annual results are evaluated at the university level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_119_280-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

207

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_120_2821.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://govtkkbcasakti.in/c-2/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	N/A

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has not taken any initiative regarding an ecosystem for innovations and for the creation and transfer of knowledge

File Description	Documents
Upload any additional information	View File
Paste link for additional information	N/A

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	N/A
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the session 2021-22 the college does not undertake extension activities in the neighborhood community to sensitize the students to social issues for the overall development of the students and their impact.

File Description	Documents
Paste link for additional information	N/A
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructure facilities are available in this college in the academic session 2021-22. The institute has 1 hall, N.S.S room, 8 classrooms including sports department, politics department and chemistry department for teaching-learning. Separate laboratories of Chemistry, Physics, Zoology, Botany are available for practical work in the college, as well as the facility of library and reading room is also available in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_134_323.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cricket ground, kho-kho ground, kabaddi ground, high jump and long jump ground have been made separately for the sports available in the college. Apart from this, badminton court is available in the college building. Mini gym equipment has been installed by the government in the college ground, which is used by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_135_325.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	N/A
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System is not available in the college. The library is managed manually by the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	N/A

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi facility is not available in the college, so it is not possible due to availability of IT facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	N/A

4.3.2 - Number of Computers

4

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the

E. < 5MBPS

Institution	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As physical facilities in the college, water cooler is available for the staff and students, which is used and maintained by the college. Rain water harvesting is available in the institution to collect rain water, which is regularly repaired and maintained. CCTV in the college from the point of view of security. Camera facility is available. Solar panels are installed in the institution to save electricity. Toiletries are available separately for staff and students. Projector facility is available for educational presentation by the students. Under the Faculty of Science laboratories of Chemistry, Zoology, Botany, Physics are available. Library facility is available in the college, in which about 6-7 thousand books are maintained. Outdoor/indoor games are organized in the sports complex for which the available grounds are repaired and maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_146_352.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

658

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	N/A
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

60

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2021-22 college reopened on September after pandemic lockdown that's why student welfare committee was neither elected nor nominated. After September 2021 students participated in sports. Cultural activities and annual function was not organized due to pandemic. NSS 7 days camp was held from Deragarh following the social distance on volunteers participated in various activities. Red Cross organized blood donation camp was held on 10 December 2021 in the college. Covid vaccination camp was also organized on same date. Students participated e-learning program. Our college organized cleanliness fortnight and also "Sadak Surksha Saptah" Road safety week. Our volunteers participated in pandemic awareness rally also. Education activities were conducted online during pandemic. After October 2021 offline classes started following the pandemic guidelines. Online video lectures were also available for the students who were unable to attend offline classes. Internal exams were had according to academic guidelines and annual exam was conducted online by university.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_156_380.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni committee is form recording to government guidelines. There are 37 members in the committee. Alumni meeting were held on 31-11-2021 for the betterment of students. Various steps should be taken. All the members were agreeing to provide financial support the college. Everyone will pay Rs. 100 membership. A new bank account should be open and secretary will handle the account everywhere. Meeting of ex-student should be organized timely. All members will attend the meeting regularly.

File Description	Documents
Paste link for additional information	https://govtkkbcasakti.in/alumni-cell/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college believes in decentralised governance and participative management. Teaching and non-teaching staff members share the administration responsibility of the college and contribute to the smooth working administrative machinery. Our college policies are well in line with government policies. All the teachers and staff work together to achieve this policies. Central committees are formed for smooth functioning delegation of responsibilities. Transparency is maintained by sharing information on the college notice board for ready referring all the stake holders of the college as well as the citizen. the desires virtue, the teaching learning process, amongst the student. maintained by departmental dedicated staff as a guardian faculty members. Department wise students' performance is monitored through cancelling.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_160_388.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes a culture of participative management and decentralization of work and decision making. The administrative set up of the institution is designed in such a way that the task and management is divided in hands of various committees, which are constituted in the beginning of the academic session. The committees consists teachers and students and are encourages to contribute their ideas and views. The committee meets and discuss issues pertaining to the effective management of academic as well as administrative matters. The staff council, IQAC, NAAC Committee, UGC, RUSA, AISHE, timetable, sports, college development, discipline, RTI, Gender sensitivity, income tax and audit, scholarship , student welfare, purchases, right off, youth and red cross, welfare of ST-SC, alumni association are some of the committees which fulfil the concept of decentralization in work and deeply involve in college management. The information available in students feedback from personal interaction of principal with students, parents and self-appraisal (CR) forms of teachers help the

college administration in designing appropriate policies. Teachers are encouraged by the principal to participate in seminars, conference, workshop, refresher courses and orientation courses organized by various universities to update their knowledge and skills.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_161_390.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Type -

(A) Admission - College is affiliated with SNPV Raigarh (C.G.). The admission process starts as per guidelines of the Higher Education. Admission forms are filled online in the university. Merit list is generated by the university.

(B) Teaching and Learning - Most teachers are self-disclosure in the college class rooms, which they discuss their success and failures. In courage students of mixed ability to work together by promoting groups are whole classes' activities. Such as practical's, classrooms cleanliness.

(C) Examination and Evaluation - College insures that all examination related rule regulations of the university are strictly followed. Unit test, internal assessments are conducted according to academic calendar of the university. Time-Table is displayed on the notice board of the college.

(D) Curriculum Development - Our College is affiliated to SNPV, Raigarh, follows the curriculum and syllabus prescribe by the university, for all courses.

(E) Library, ICT and Physical Infrastructure Institution - We don't have full time librarian so an assistant professor of commerce is in charge of the library. The college has willed structured playground for outdoor games. An open gym is in the college campus.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://govtkkbcsakti.in/time-table-syllabus-prospectus_20-21/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

It is a government institution of the Higher Education Department of the Government of Chhattisgarh. The administrative set up of the Institute is described through the Organogram attached herewith. Various committees working under the direction of the Principal work through their meetings and the minutes are implemented from time to time. The functioning of the committees is very effective and efficient. The recruitment policy is made and appointments are made by the Department of Higher Education. This institute is a government organization so all the service rules, procedures and promotions are done as per the policy, rules and regulations of the department.

File Description	Documents
Paste link for additional information	N/A
Link to Organogram of the institution webpage	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_163_396.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is governed by the department of Higher Education, Government of Chhattisgarh. There are various welfare provisions and schemes of the state government for both teaching and non teaching staff. As per the leave rules all staff avail the facility of casual leave, half pay leave, earned leave and medical leave depending on their requirement. Some welfare measures are -

All teaching and non teaching staff are provided with temporary, part final, advance from GPF of the 3 months which is maximum 90000 as per the CG state government rules. Medical reimbursement can be availed by employee as per government rules. Pension benefits for the faculty appointed prior to the year 2004. Those appointed after 2004 are eligible under the schemes of NPS. GPF loans are also permitted for marriage of children, purchasing of car for construction of house settlement of other bank loan etc. to those who have completed 15 years of service. Travelling and goods allowance is permitted in case of administrative transfer. Maternity leave, paternity leave and child care leave as per government rules are also given. Teachers are provided with leave for pursuing higher studies with salary as per government rules.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_165_402.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The annual confidential report form is circulated among all the teaching and non teaching staff of the college. After completing, it is submitted to the principal, the principal gives necessary remarks in the CR forms and sent to the additional director regional office of Higher Education, Bilaspur, after giving necessary comments on it is further forwarded to the Commissioner Department of Higher Education, Raipur for final remarks and approval. On the basis of ACR the promotion of teaching and non teaching staff are completed. The performance of the teaching faculty is also done through complePBAS system

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_169_414.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains all the records of income and expenditure by the account section. The college has government account, non-government account, Janbhagidari account and Red Cross, NSS, University and RUSA all these accounts are operated by the principal. Available financial resources are used by principal with the help of account section as per government rules. Internal audit

is done by the audit committee constituted by the principal from teaching and non-teaching staff and other committee verifies cash book DFC register, vouchers through the parameter of government rules and report is submitted to the principal. The physical verification of all registers related to furniture, store, library, sports, laboratory etc. are also done before the end of the academic year. The external audit is conducted by the departmental auditor of Higher Education and Auditor General, Government of Chhattisgarh. The non-government financial account that is Janbhagidari account is carried out by hiring a registered Chartered Accountant. Such audit report finally clarifies the financial situation of the institution and also tries to signify fallacy if any and how to correct it.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_170_416.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funding agency for the institution is the state government. the major sources of the college are the salary and contingency fund from the department of Higher Education. The salary is paid through treasury. The contingency fund for stationary, electricity and other small expenditure are paid through Treasury bill and vouchers. Fees collected from student at the time of admission are deposited in

government accounts through challan and fees of Janbhagidari deposited directly in the bank. All income and expenditure is maintained by in-charge of account section. The fees collected in amalgamated fund from students are utilized in various student-centered activities like sports events, annual cultural activities, purchasing magazines and periodicals in the library. Amalgamated fund is utilized according to government financial code. Students representative are involved into this matter.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_172_421.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) operated by the organization conducts periodic committee meetings to institutionalize the quality assurance strategies and processes, in which decisions are taken as per the situation in the interest of the organization and those decisions are implemented at the earliest. is implemented in the organization.

File Description	Documents
Paste link for additional information	https://govtkkbcsakti.in/wp-content/uploads/2023/01/25932_173_423.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell of the college has been setup as per the norms of NAAC guidelines. The members are from almost all sections of the society and college and it is headed by the senior faculty member. The quality factor in the field of education is to be taken care of and enhance all round development to fulfill this duty and expectations the cell goes for regular meetings to discuss and decide the

initiatives for continuous upliftment in the college. The future course of action of the college depends on the basis of SWOC related issues. First meeting of the cell is held in July or August and 2nd in the month of December and January for the academic session. Apart from other issues and process governing the quality factor in teaching learning process is the core value of the whole system. The process is reviewed at intervals, mainly in meetings and the principal's meeting from time to time with office staff and teacher for better implementation of the recommendations of IQAC. The feedback and suggestions received from students and teachers, parents are included in the meeting of IQAC.

File Description	Documents
Paste link for additional information	https://govtkkbcasakti.in/wp-content/uploads/2022/12/iqac_1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtkkbcasakti.in/wp-content/uploads/2023/01/25932_173_423.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

In order to promote gender equality in the college, the measures initiated by the institute include inclusive education, common room, gender equality counseling, grievance redressal committee, N.S.S. Camps and rallies by students. Annual Gender Sensitization Action Plan - 2. International Women's Day - 7 March 1. Women Empowerment Day - 10 August 3. Human Rights Day - 10 December

File Description	Documents
Annual gender sensitization action plan	N/A
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://govtkkbcasakti.in/gallery/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Major facilities and measures in the institution for degradable and non-degradable solid and liquid waste management in the college - Various types of sequential activities in the college continuously waste such as paper, plastic, glass, food waste, etc., in which solid waste and liquid waste are put in separate dustbins. A dumping yard has been made inside the college campus, in which the waste

products are managed by dumping the waste. ETP for liquid waste management Plant is not available. E-waste management is unavailable. Chemical and radioactive management and treatment facilities are unavailable. Photograph is attached by Geotag.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In institutional initiative in providing an inclusive environment tolerance and harmony towards cultural, regional, linguistic, communal, social, economic and other diversities, our institution believes in equality of all cultures and traditions that here students from different caste, religion, region studying without any discrimination. Though the institution has diverse social, cultural background, we have no intolerance towards cultural, regional, linguistic, communal, social, economic and other diversities. The birth anniversaries of great men like Mahatma Gandhi, Sarvepalli Radhakrishnan, Dr. Bhimrao Ambedkar and Sardar Vallabhbhai Patel etc. are celebrated by the institution. Youth and cultural festivals are organized in the institution. NSS The unit participates in various programs related to social issues organized by other colleges which provide an opportunity to the students to work on social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The sensitive obligation of the students and staff of the Institute towards the constitutional, fundamental rights/duties and responsibilities of the citizens is to hoist the flag during

national festivals and invite eminent personalities to inspire. The institution informs the students and staff about the qualities of freedom fighters and stresses on their duties. Organization Sports and N.S.S. Encourages student participation in At the national level, the organization conducts awareness campaigns, organizes lectures and seminars to strengthen nationwide bonds and relations, so that human values can be inherited while following the constitutional obligations. Speech, poem, poster, blood donation camp, Van Mahotsav or environment program, Human Rights Day etc. activities encourage students to become aware, habits and responsible citizens in activities that inculcate values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	N/A
Any other relevant information	https://govtkkbcasakti.in/wp-content/uploads/2022/12/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

The organization celebrates / organizes national and international commemorative days, events and festivals which have been captured through photograph cum geotagged of the celebrations and commemorative events during the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the practice - The Quiz Club

2.An objective of the practice - General Knowledge & General Studies

3.Context - To broaden the horizon of the students' knowledge

4.Practice - A "Thought of the Day" is presented by a student, after which the quiz begins. Students voluntarily come forward to ask and answer questions on general knowledge.

5.Evidence of Success - In addition to course and programme-wise quiz competitions, awareness campaigns are conducted on educational, social and special occasions.

6.Problems Encountered and Resource Required - Initially students were shy and reluctant, but after two-four months when they came to know its importance and usefulness, they started participating.

7.Note - Nil

1.Title of the practice - Advanced learner as substitute teacher.

2.An objective of the practice - Advanced learner as substitute teacher.

3.Context - Senior advanced learners came forward and started teaching to fulfill the teacher shortage in the class.

4.Practice - They are gaining hands-on learning and confidence building experience while enriching their horizon of knowledge.

5.Evidence of Success - Personality changes and increase in their professional commitments.

6.Problems Encountered and Resource Required - Reluctance and shyness of the students in the beginning.

7.Note - Nil

File Description	Documents
Best practices in the Institutional website	https://govtkkbcsakti.in/wp-content/uploads/2022/12/7.2.1.pdf
Any other relevant information	N/A

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A large number of students come to the college and sitting idle as there was no teacher to teach in botany, zoology, mathematics and English subjects. The appointment of guest faculty was generally delayed in procedural work. If, first number of selected candidate don't join then the second number has to be send order for joining. In this process much time of academic calendar passes away. On this situation the senior advanced learner student took initiative to teach the junior class students. This practice is not only beneficial to junior student but also the seniors as they are enriching their horizon of knowledge at the same time they are getting experience of teaching and building confidence. The postgraduate program in political science and Chemistry started in the session 2019-2020 now the PG students are also taking class of undergraduate in these two subjects as there is no sufficient number of teachers in the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following is the action plan for the upcoming academic year 2022-23 - 1. Sending letter to Higher Education to fulfill the shortage of vacant seats of approved staff in the college. 2. Writing a letter to Higher Education for increase in infrastructure. 3. Writing a letter to Higher Education regarding increasing post graduate classes as per the demand of the students of the area. 4. Organizing workshops and seminars.